

AGENDA

BOARD OF MAYOR AND ALDERMEN

May 2, 2006

7:30 PM

**Aldermanic Chambers
City Hall (3rd Floor)**

1. Mayor Guinta calls the meeting to order.
2. The Clerk calls the roll.

CONSENT AGENDA

3. Mayor Guinta advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

Ratify and Confirm Poll

- A. Conducted April 22, 2006 confirming the Board's support of HB 1436 relative to authorizing municipal and county biennial budgets for one distinct 24-month fiscal or two distinct 12-month fiscal years.

Accept BMA Minutes

- B. January 3, 2006 Inaugural Ceremonies, January 3, 2006 meeting; January 17, 2006 (three meetings); January 31, 2006; February 7, 2006 (two meetings); and February 21, 2006 (two meetings).

Informational – to be Received and Filed

- C. Communication from Mayor Guinta advising that a liquor and ballroom license application for the proposed Electra Nightclub at 22 Fir Street has been denied noting he will keep Board members updated should a public hearing be scheduled.

- D. Communication from Comcast submitting the first quarter 2006 franchise fee payment in the amount of \$307,533.88.

Received – Referred to the Committee on Finance for Budget Deliberations

- E. Communication from Gerard Fleury, Executive Director of the Contributory Retirement System, recommending the City move cautiously with the proposed Health Department transfer of school nurses to the School District as it relates to their retirement benefits.

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

- F. Resolution resulting from CIP Committee report:

“Amending the FY2006 Community Improvement Program, authorizing and appropriating funds in the amount of Forty Thousand Dollars (\$40,000.00) for FY2006 CIP 711406 Downtown Miscellaneous Repairs Project.”

- G. Resolutions submitted as a result of Finance Committee reports:

“Authorizing the Finance Officer to effect a transfer of Twenty Thousand Dollars (\$20,000) from Contingency to Fire – Line.”

“Authorizing the Finance Officer to effect a transfer of One Hundred Thousand Dollars (\$100,000) from Contingency to Fire – Mechanical Division.”

“Authorizing the Finance Officer to effect a transfer of Forty Three Thousand Dollars (\$43,000) from Contingency to Police – Uniformed Police.”

“Authorizing the Finance Officer to effect a transfer of Forty Three Thousand Dollars (\$43,000) from Contingency to Uniformed Police.”

- H.** Communication from CIP Committee submitting request of Police Department to purchase five vehicle immobilizers (boots) and Resolution:

“Authorizing the Finance Officer to effect a transfer of One Thousand Eight Hundred Dollars (\$1,800) from Contingency to Police – Special Projects.”

REPORTS OF COMMITTEES

COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

- I.** Recommending that the 3rd quarter FY2006 write-off list for the accounts receivable module be approved.
(Aldermen Pinard, Thibault, DeVries and Long voted yea; Alderman Smith was absent.)
- J.** Advising that it has accepted the City’s Monthly Financial Statements (unaudited) for the nine months ended March 31, 2006 for FY2006.
(Note: available for viewing at the Office of the City Clerk and previously forwarded to the Mayor and Aldermen.)
(Aldermen Pinard, Thibault, DeVries and Long voted yea; Alderman Smith was absent.)
- K.** Advising that it has accepted the following Finance Department reports:
- a) department legend;
 - b) open invoice report over 90 days by fund;
 - c) open invoice report all invoices for interdepartmental billings only;
 - d) open invoice report all invoices due from the School Department only;
 - e) listing of invoices submitted to City Solicitor for legal determination; and
 - f) account receivable summary
- (Note: available for viewing at the Office of the City Clerk and previously forwarded to the Mayor and Aldermen.)*
(Aldermen Pinard, Thibault, DeVries and Long voted yea; Alderman Smith was absent.)

COMMITTEE ON COMMUNITY IMPROVEMENT

- L.** Recommending that the Board accept funds in the amount of \$40,000 from MembersFirst Credit Union and Ben Gamache Enterprises for the cost of landscaping Kosciuszko Park with the balance of \$29,887 being paid with Downtown Improvements funds remaining from last year, and for such purpose a resolution and budget authorization have been submitted.
(Unanimous vote)

COMMITTEE ON FINANCE

- M.** Recommending that \$86,000 be transferred from Contingency to the Police Department (\$43,000 for bulletproof vests and \$43,000 for uniforms and equipment for six officers).
(Unanimous vote with Aldermen Smith and Forest absent.)
- N.** Recommending that \$120,000 be transferred from Contingency to the Fire Department (\$100,000 for rust repair and \$20,000 for protective clothing).
(Unanimous vote with Aldermen Smith and Forest absent.)

COMMITTEE ON PUBLIC SAFETY AND TRAFFIC

- O.** Advising that it has approved increases and various parking penalties and recommends same be referred to the Committee on Bills on Second Reading for Ordinance preparation and technical review.
(Unanimous vote)

SPECIAL COMMITTEE ON SOLID WASTE ACTIVITIES

- P.** Recommending that funding for the Compliance Officer at the Highway Department be placed in the FY07 budget. The Committee notes that the position will pay for itself through fees collected and is needed to enforce solid waste ordinances. The Committee advises that it has requested the Committee on Bills on Second Reading act on the ordinance establishing the class specification and compensation for the position.
(Unanimous vote)

Q. Recommending that the following groups be considered as customers to be serviced by the City's Solid Waste Program:

- Single-family residential
- City offices/buildings
- Commercial properties, small (limited to 2 toters, provided they recycle)
- Non-profits, small (limited to 2 toters, provided they recycle)
- Multi-family residential, small (6 units or less)
- Condominium associations, small (6 units or less)

and further recommends that same be referred to the Committee on Bills on Second Reading for Ordinance preparation and technical review.

(Unanimous vote)

R. Recommending that the Board of Mayor and Aldermen approve an extension of the City's contract with Waste Management, Inc. for one five-year term, and that the Mayor be authorized to execute same for and on behalf of the City subject to the review and approval of the City Solicitor. The Committee notes that such recommendation is based on a favorable report from the Highway Department.

(Unanimous vote)

**LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA
A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE
APPROVED.**

- 4.** Nominations to be presented by Mayor Guinta, if available.
- 5.** A motion is in order to recess the regular meeting to allow the Committee on Finance to meet.
- 6.** Mayor Guinta calls the meeting back to order.

OTHER BUSINESS

7. Report of the Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?
8. Report of the Committee on Bills on Second Reading, if available.
Ladies and Gentlemen, what is your pleasure?
9. State Legislative update by Mayor Guinta, if available.
10. Communication from Virginia Lamberton, Human Resources Director, informing the Board of a shortfall in the Unemployment Compensation line item for FY06 and requesting that \$28,000 be held in contingency for such purpose.
Ladies and Gentlemen, what is your pleasure?
11. Communication from Police Chief Jaskolka requesting a six-week unpaid leave of absence for Lt. Steve Ranfos commencing June, 4, 2006 and ending July 15, 2006 in preparation of his taking the NH Bar Exam.
Ladies and Gentlemen, what is your pleasure?
12. Communication from Gerard Fleury, Executive Director of the Contributory Retirement System, requesting written clarification from the City as to its intention with respect to payment of the overdue \$1.4 million receivable and the City's acceptance of the 12.04% contribution rate effective July 1, 2006.
Ladies and Gentlemen, what is your pleasure?
13. Resolutions: **(A motion is in order to read by titles only.)**

"Amending the FY2006 Community Improvement Program, authorizing and appropriating funds in the amount of Forty Thousand Dollars (\$40,000.00) for FY2006 CIP 711406 Downtown Miscellaneous Repairs Project."

“Authorizing the Finance Officer to effect a transfer of Twenty Thousand Dollars (\$20,000) from Contingency to Fire – Line.”

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A motion is in order that the Resolutions pass and be enrolled.

14. NEW BUSINESS

- a) Communications
- b) Aldermen

15. Mayor Guinta advises that a motion is in order to recess the regular meeting to consult with legal counsel.

16. Mayor Guinta calls the meeting back to order.

17. Any actions resulting from consultation with legal counsel.

18. If there is no further business, a motion is in order to adjourn.